Sola Salon Studios - Adding Email to HubSpot

If you would like to add an email to HubSpot, or have multiple emails connected to HubSpot, this guide will walk you through the process.

13 Steps View most recent version

Created by	Creation Date	Last Updated
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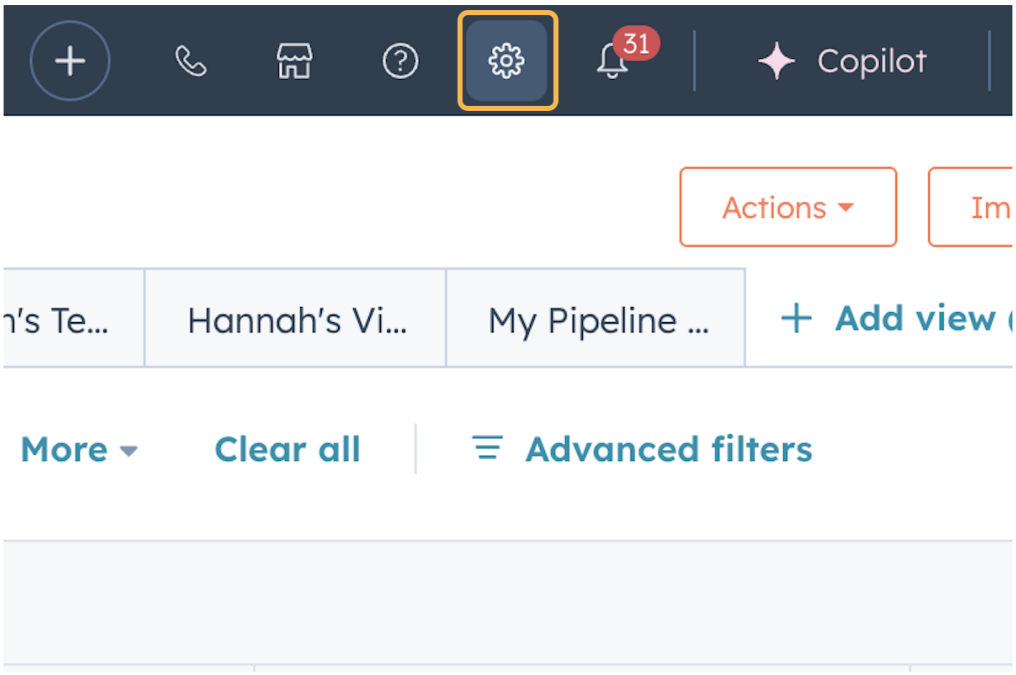
Adding an Email to HubSpot

11 Steps

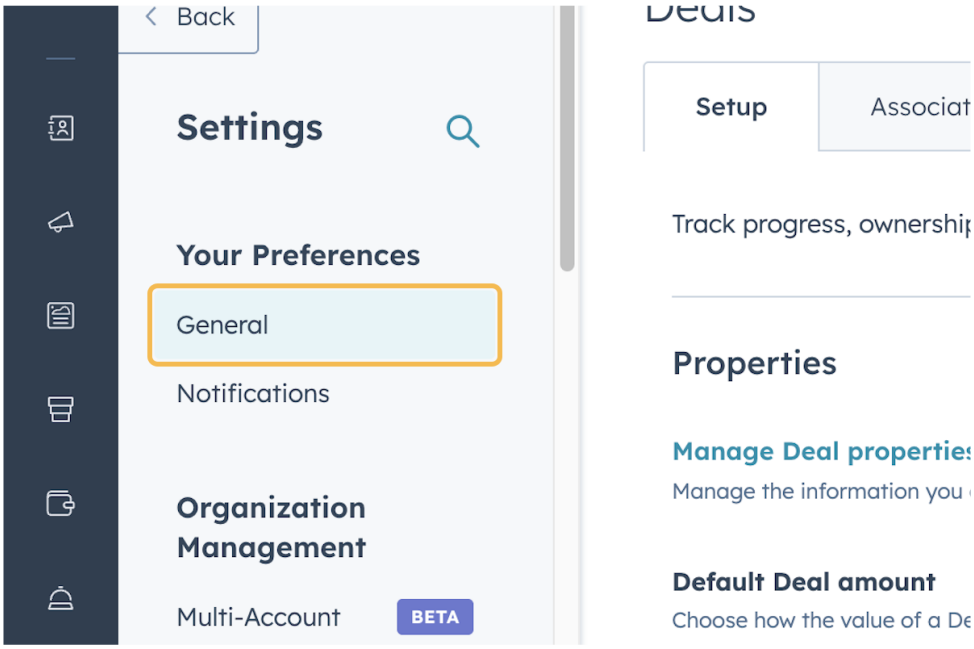
STEP 1

Click on Settings in the top navigation



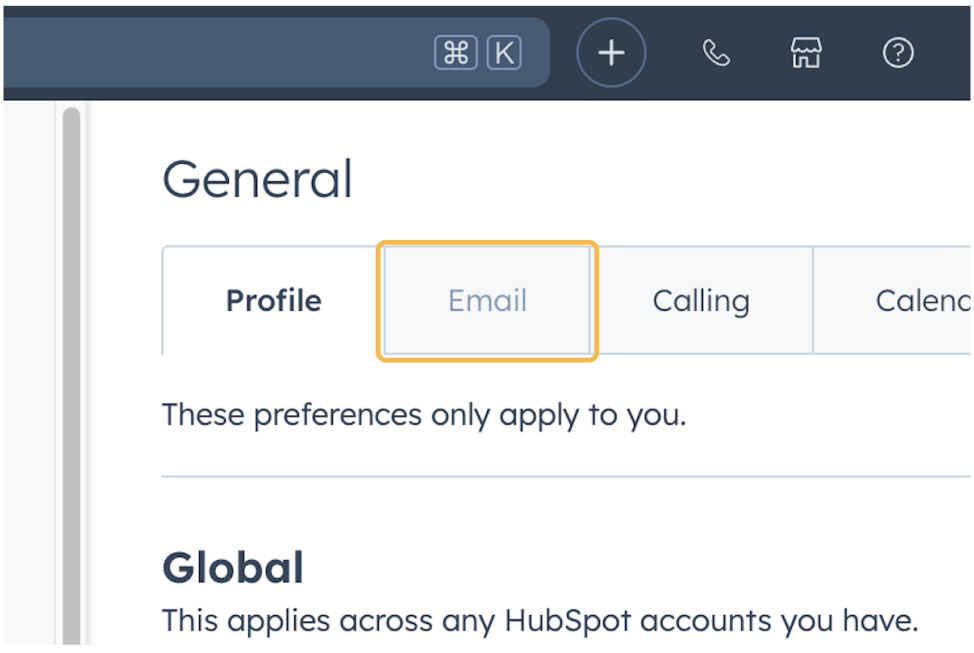
STEP 2

Click on General



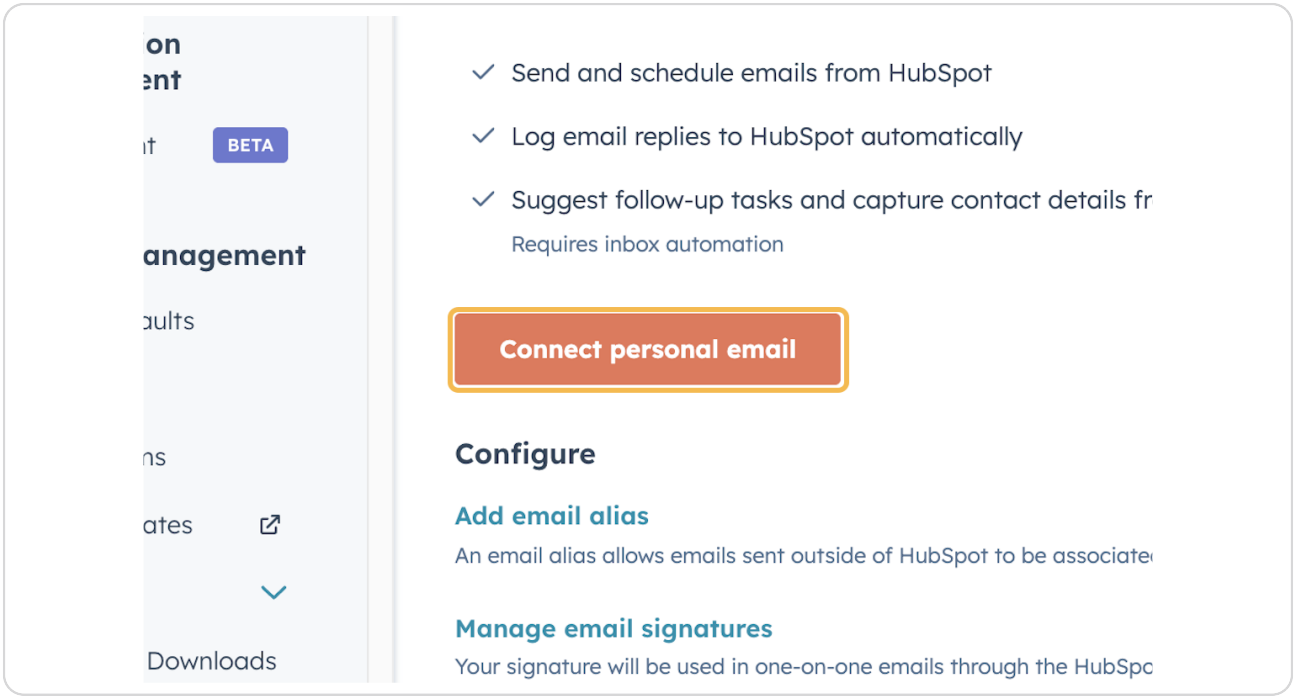
STEP 3

Click on Email



STEP 4

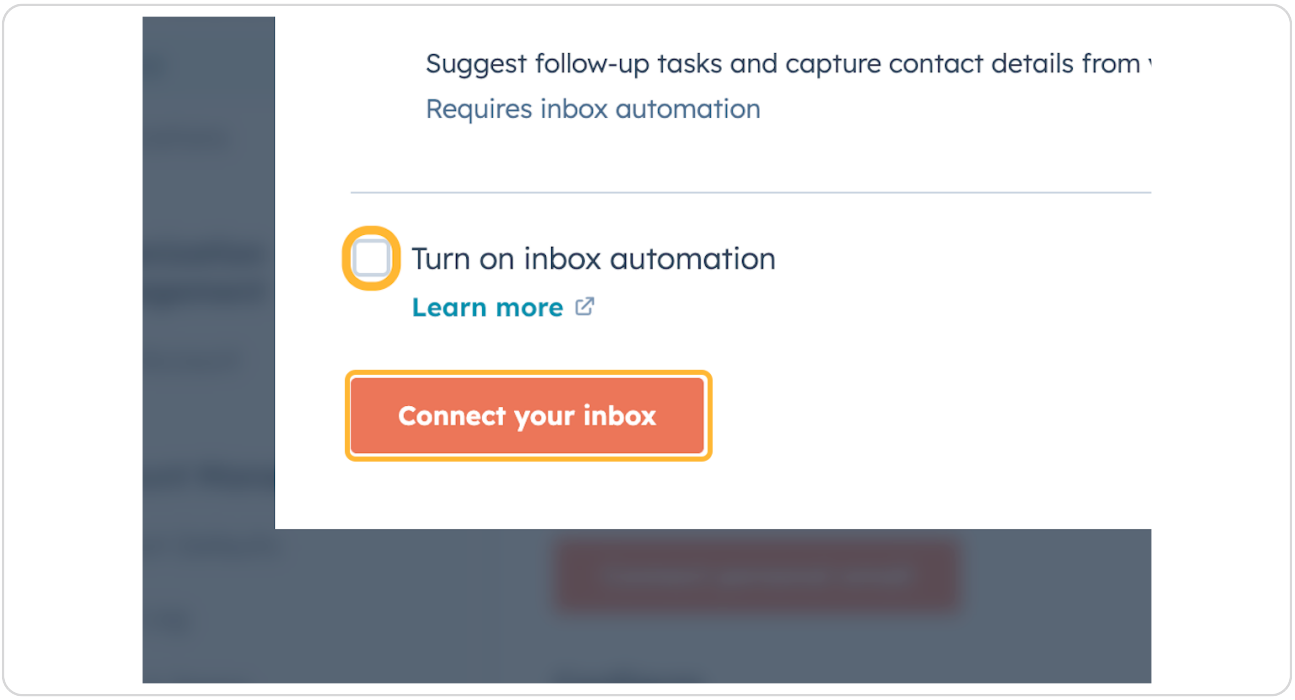
Click on Connect personal email



STEP 5

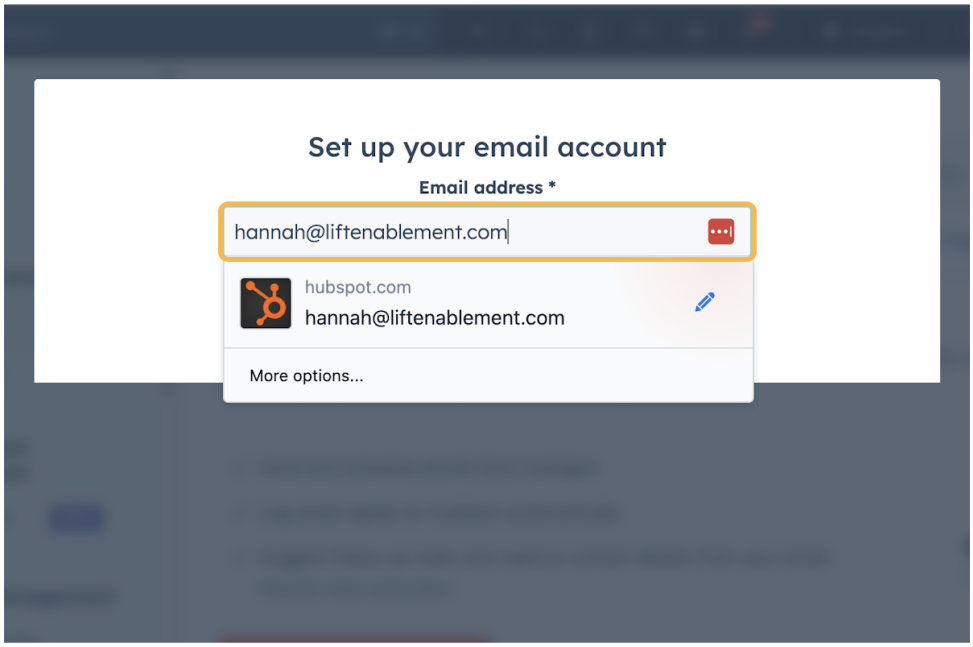
Check off Turn on inbox automation and Click on Connect your inbox

Note: Make sure you check the box to turn on inbox automation



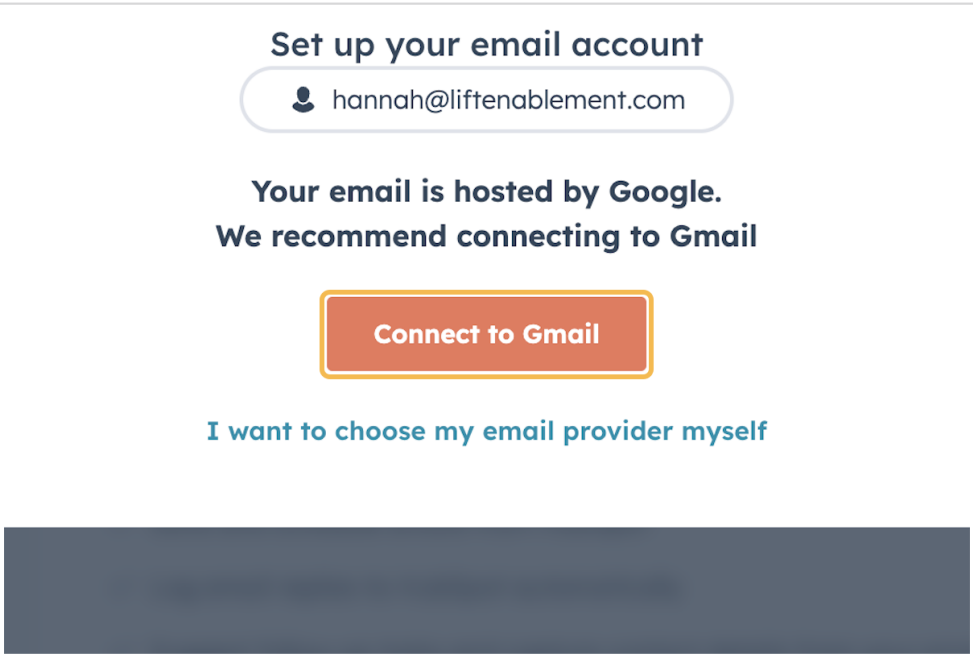
STEP 6

Type in your email



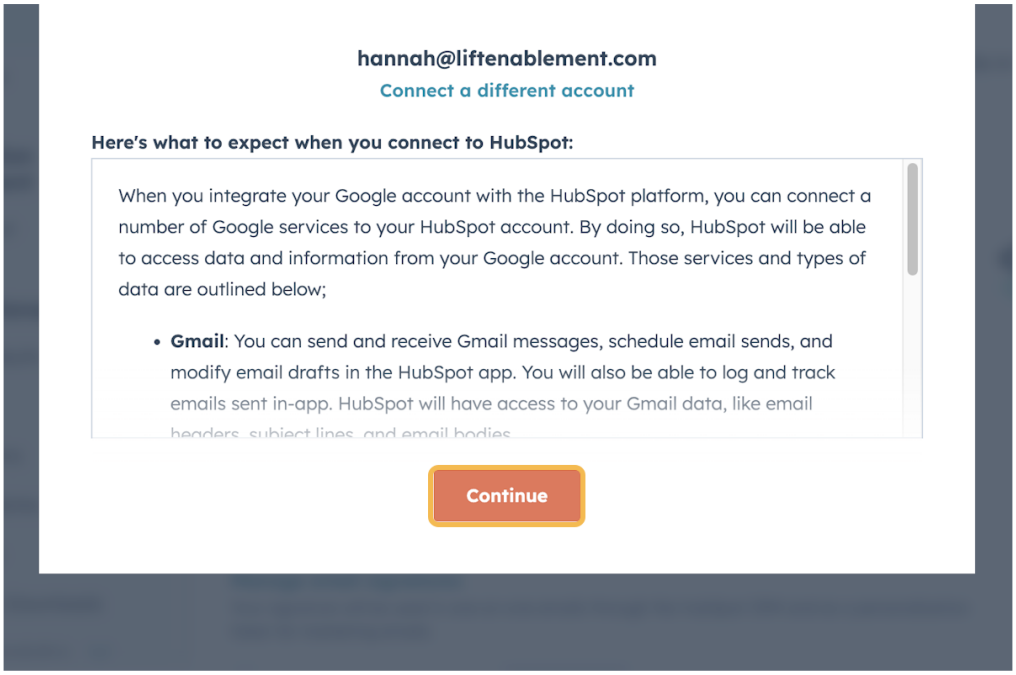
STEP 7

Click on the Connect button



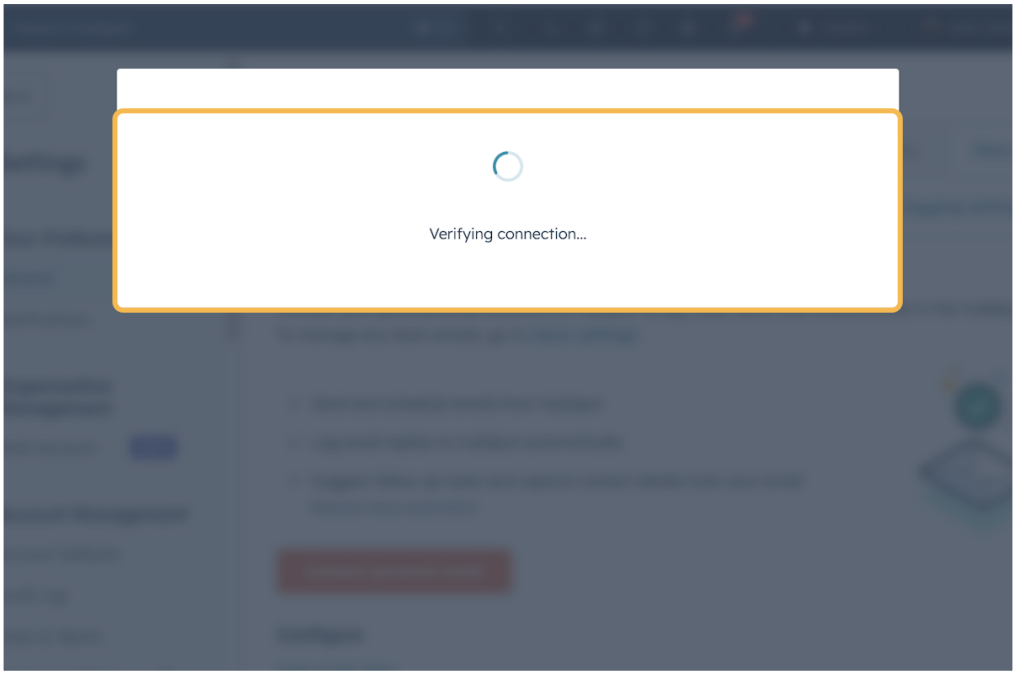
STEP 8

Click on Continue and follow the steps from your email provider to connect your account



STEP 9

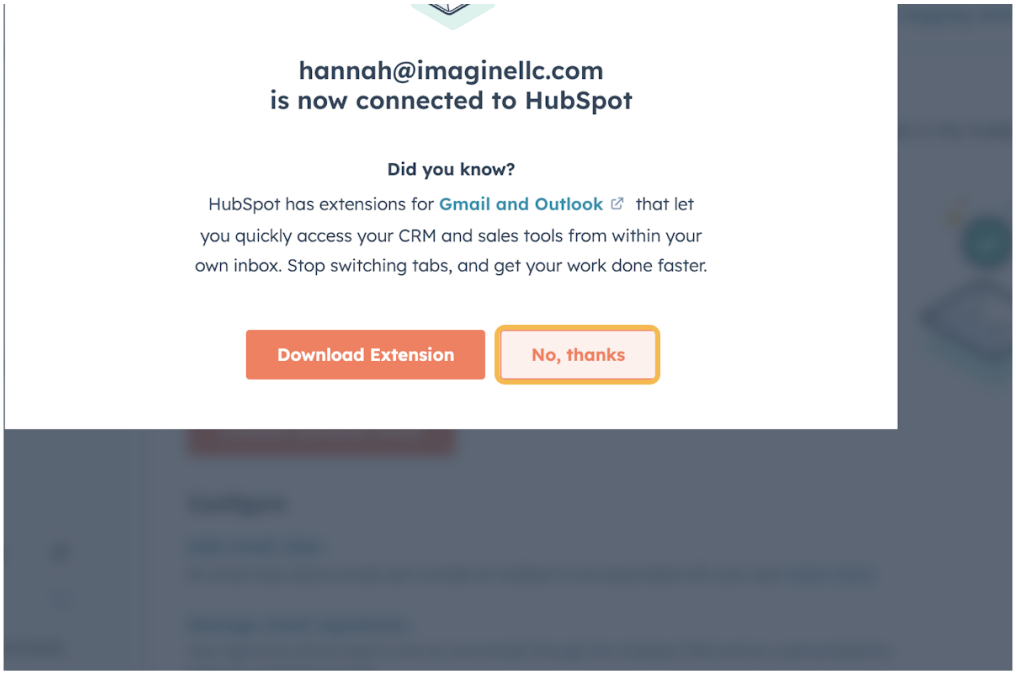
Once you follow the steps from your email provider, HubSpot will verify your connection



STEP 10

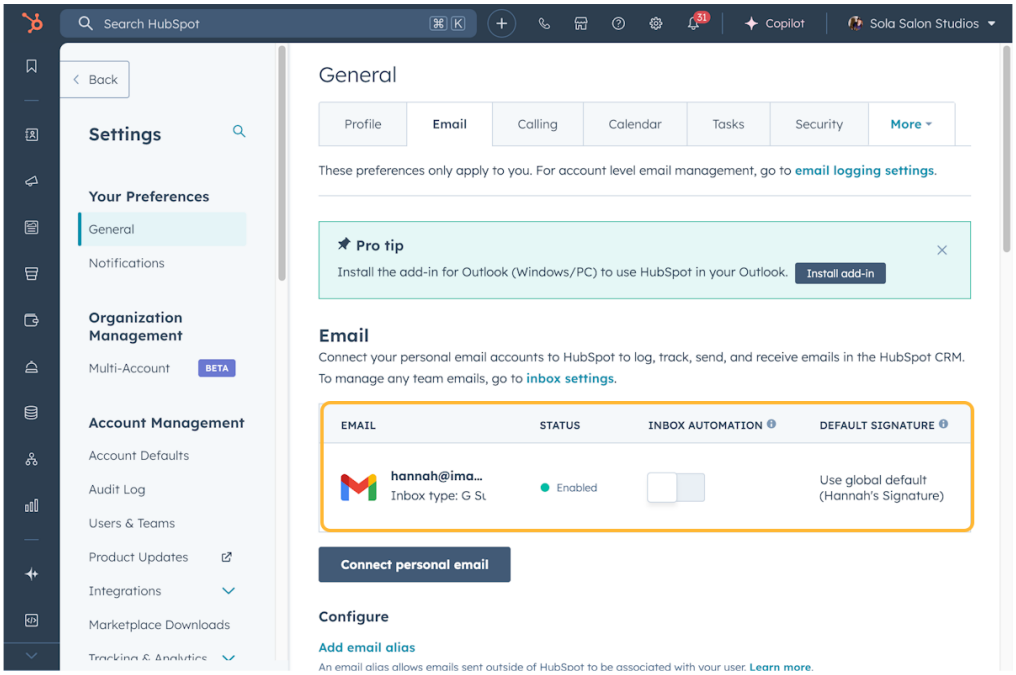
You're connected!

Note: HubSpot offers extensions. If you are interested, the Download Extension takes you to a HubSpot page that explains the extensions. If not, Click No, thanks.



STEP 11

Your email will be added to HubSpot

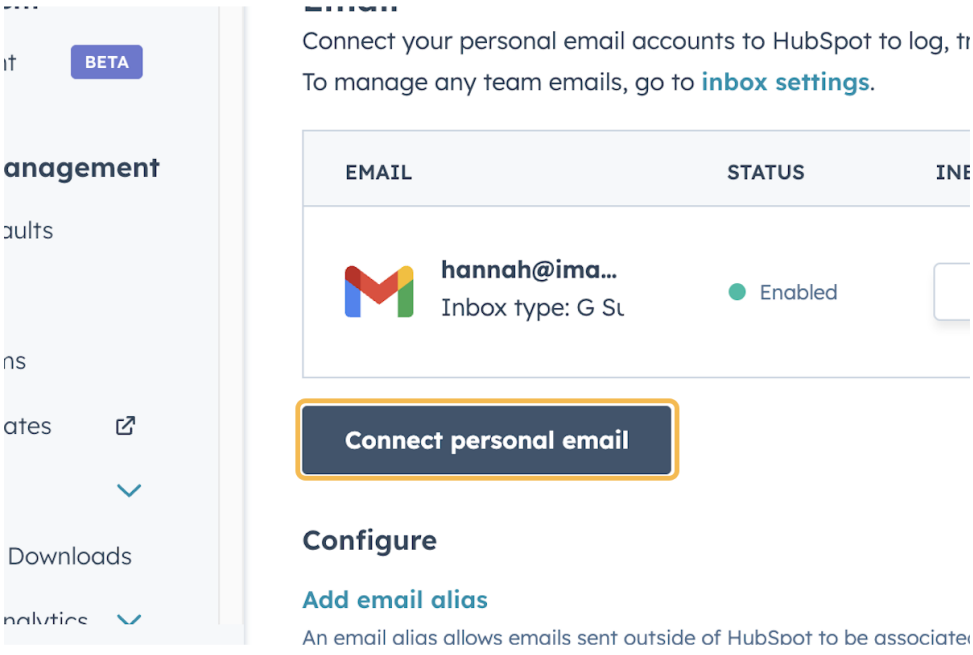


Connect Additional Emails

2 Steps

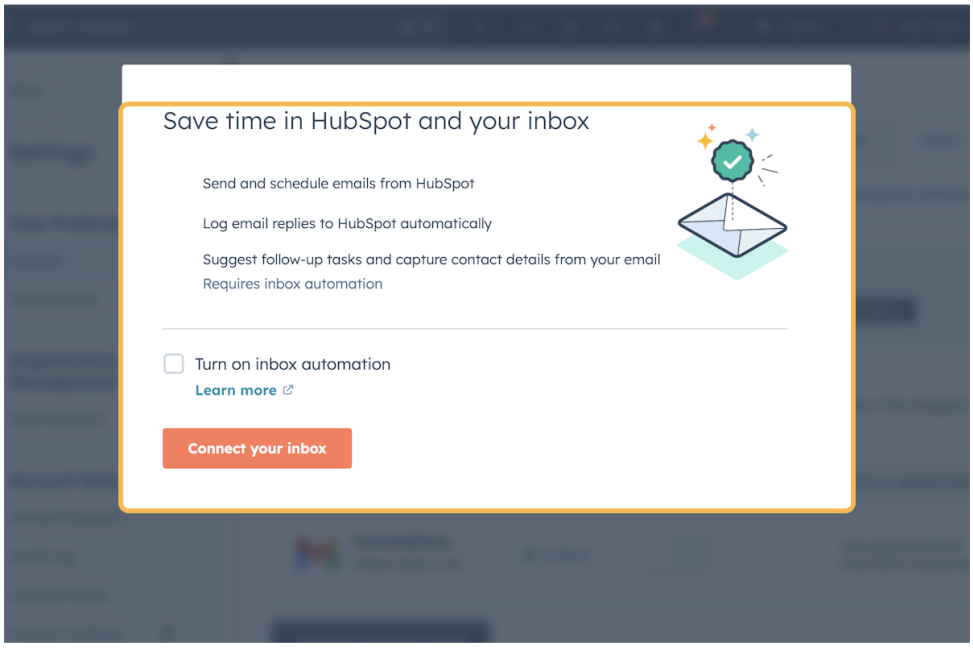
STEP 12

Click on Connect personal email



STEP 13

Walk through the steps of adding an email for your other email address



LIFT
Enablement